

BY-LAWS OF LOUISIANA ASSOCIATION for JAZZ EDUCATION, INC.

ARTICLE I – Government

Section 1: Officers.

The elected officers of the LAJE shall be the President, President-Elect, Vice President, Secretary/Treasurer, Immediate Past President, College Representative, High School Representative, Middle School Representative, Director at Large. The elected officers shall be elected by the vote of the membership and shall hold office for two years. Nominations will take place in a general membership meeting held in January in conjunction with the LMEA Conference. Elections will be held in even numbered years unless a vacancy necessitates an odd-numbered year election. Officers will take office upon conclusion of the LMEA Conference.

Section 2: Executive Committee.

The Executive Committee shall be composed of the President, the President-Elect, the Vice President, the Secretary/Treasurer, and the immediate Past-President of LAJE.

ARTICLE II – Duties of LAJE Officers

Section 1: President.

The President shall preside at meetings of the Executive Board, shall appoint committees not otherwise provided for in the Constitution and Bylaws, will prepare the agenda for meetings of the Executive Board, and shall perform all other duties pertaining to the office.

Section 2: President-Elect.

The President-Elect shall assume duties of the President in the event of disability, absence or resignation of the President. The President-Elect shall assume duties as State Jazz Festival Chairperson and oversee all requirements, including working closely with the "Hosting College", to present an annual LAJE State Jazz Festival. Duties for the LAJE State Jazz Festival will include but not limited to organizing facilities, schedules, entry fees/forms, festival workers/volunteers, advertisement, trophies/plaques, and any other activities deemed necessary to insure a successful State Jazz Festival. The President-Elect shall have such other duties as may be assigned by the President or the Executive Board. The President-Elect shall automatically assume the duties of President at the expiration of the term of office of the incumbent.

Section 3: Vice President.

The Vice President shall act as an advisor to the President and shall serve on the Executive Board. The VP will work directly with the President-Elect and assist in the organizing, implementing, and running of the LAJE State Jazz Festival. The VP shall perform other duties as assigned by the President.

The VP will be responsible for organizing, implementing, and maintaining LAJE membership dues and active membership recruitment. The VP will insure that all membership dues are accounted for and work closely with the LAJE Treasurer to insure that all funds are deposited in an appropriate LAJE account.

Section 5: Secretary.

The Secretary shall be a member of the Executive Board, shall act as Secretary at all official meetings of the Executive Board, and shall transcribe the minutes of each meeting and furnish a copy of said minutes upon request of Board Members.

Section 6: Treasurer.

The Treasurer shall be a member of the Executive Board and shall monitor the fiscal records of the Association.

Section 7: Immediate Past-President.

The immediate Past-President shall be a member of the LAJE Executive Board and shall advise the President and the Executive Board.

ARTICLE III – Terms of Office

Terms of office for Officers shall be two years. No officer may serve more than three (3) consecutive terms in any office unless a specific office would be left vacant, approved by the Executive Board, approved by general membership in open election forum, and no other member wishes to run for that specific position.

ARTICLE IV – Semi-Annual Meetings

A semi-annual meeting of the general membership of the LAJE will be held during the month of January in conjunction with the LMEA Conference or at an appropriate site or activity designated by the Executive Board.

Section 1: Active Membership

shall be open to any person who will give active support to the purpose of this organization and has satisfied the dues requirement set by the Executive Board, and is an active member of the Louisiana Association for Jazz Education, Inc. Dues will be \$25 per year.

Section 2: Student Membership

shall be open to anyone who is currently enrolled in public or private school, at any level. Student membership shall provide the privileges of participation in all activities of the association with the exception of voting and holding office.

Section 3: Honorary Membership

may be conferred by unanimous vote of the Executive Board. Such membership shall be for individuals who offer and perform distinguished service to jazz and music education. Honorary membership shall carry with it all privileges of active membership except the right to vote and hold office.

Section 4: Patron Membership

shall be open to any person, company, firm or institution. In the case of a company or firm, one person would be designated as the LAJE member representing the firm or company. Patron members will receive special recognition and such other benefits as may be specified by the Executive Board. Patron members are entitled to voting privileges and can hold office in LAJE. The Executive Board of LAJE will be responsible for conferring Patron Memberships and any member of LAJE can nominate or recruit businesses or corporations providing they satisfy all LAJE membership dues/fees.

ARTICLE V – Elections

Section 1:

The LAJE Executive Board will be responsible for overseeing of all elections as prescribed in Article I and Article III of the LAJE Bylaws. Nominations for officers will be taken from the general membership at the Annual Membership meeting in January as prescribed by Article I, Article, III, and Article IV of the LAJE Bylaws.

Section 2:

Balloting. LAJE elections shall be conducted in person or by secured electronic website voting process (if available). Monitoring of elections will be done by the Secretary/Treasurer and President.

ARTICLE VI – Bylaws

Any LAJE member may petition the Executive Board for the purpose of altering the Bylaws. Changes of the Bylaws shall be approved by a simple majority at a General membership meeting. The membership shall be informed of Bylaws changes according to the provisions set forth in Article IV of the Constitution relative to meetings.

ARTICLE VII – Committees

Special committees may serve during the term of the administration in which they are appointed or for such period as may be determined by the appropriate Executive Board.

ARTICLE VIII - LAJE Hall of Fame

Any member in good standing of the LAJE may nominate another member of the State Unit, in good standing, for induction into the Louisiana Association for Jazz Education Hall of Fame. The Executive Board will be responsible for establishing requirements and standards of possible inductees and will be based on the advancement and support of jazz education in the State of Louisiana. The Executive Board will be the approving authority for induction. Selection of nominees will be by a simple majority vote of the Executive Board.

ARTICLE IX - LAJE Outstanding Jazz Educator Award

Each fall, District Directors shall be invited to submit nominations recognizing one director from each district for exceptional achievement in the field of jazz education. Award recipients shall be selected by a vote of the Executive Board, and the awards shall be presented at the LMEA Conference in January.